



County of Los Angeles

CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

April 29, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

IMPLEMENTATION OF CONSOLIDATED RISK MANAGEMENT PROGRAM

The Chief Administrative Office Risk Management Branch began recruiting for a Loss Control Manager. Over 25 applications were received and eight selected for interviews to be scheduled in May. Additionally, recruitment for the positions of Loss Control Supervisor and Senior Loss Control Representative were opened with applications accepted through mid-May. Once filled, the additional loss control staff will focus on the process of proactively identifying department exposures and claims, developing plans to mitigate department losses and working with departments to implement and monitor such plans.

CAO Risk Management has initiated two studies of the County of Los Angeles Workers' Compensation Program: the first is assessing the overall Countywide effort to manage its workers' compensation exposures; and, the second focuses upon each department's Return to Work effort. Additionally, a third workers' compensation study is being developed. CAO Risk Management Branch met with representatives from the Economy and Efficiency Commission to discuss a study of the County's workers' compensation fraud process. The first two studies will be finalized in May and the Fraud study has a tentative August 2003 completion date.

DEJ:RAA:mtm

c: Executive Officer, Board of Supervisors
County Counsel